



# CHELSEA LYN RODEN

Designer • Writer • Publisher • Reader

## CONTACT

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EMAIL

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PHONE NUMBER

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North Canton, OH 44720  
US MAILING ADDRESS

📅 × × × 1993  
BIRTHDATE

## EXPERTISE

TEACHING

COPYEDITING

PERMISSIONS

LAYOUT DESIGN

PHOTOGRAPHY

PROJECT MANAGEMENT

## 📎 EXPERIENCE

**DIGITAL PRODUCTION ASSISTANT** / Jul. 2019 – Present  
• National Geographic Learning ELT – Boston, MA (Remote)  
• Project management, content organization, and editing.

**ENGLISH LANGUAGE TRAINER** / Jan. 2019 – Present  
• das Seminarhaus – Weinheim, Germany  
• Individualized lesson planning and language coaching.

**EDITORIAL ASSISTANT** / Jun. 2017 – Present  
• The Journal of Transcultural Studies – Heidelberg, Germany  
• Copyediting academic articles, layout design, typesetting.

**FREELANCE COPYEDITOR** / Oct. 2016 – Present  
• Freelance – Mannheim, Germany  
• Copyediting and proofreading academic and commercial texts.

**PERMISSIONS ASSOCIATE** / Sept. 2015 – Aug. 2016  
• Macmillan Education – New York, NY  
• Managed the rights for up to 20 projects; worked remotely.

**PERMISSIONS ASSISTANT** / Mar. 2015 – Aug. 2015  
• Macmillan Education – Boston, MA  
• Assisted the rights department by managing contracts.

**EBOOK CONSULTANT** / Sept. 2014 – Dec. 2014  
• Appalachian Mountain Club Books – Boston, MA  
• Produced, edited, and published ebook versions of print titles.

**PRODUCTION INTERN** / Sept. 2014 – Dec. 2014  
• Ploughshares Literary Journal – Boston, MA  
• Designed graphics, covers, layout, and assisted with copyediting.







**INTERNATIONAL RIGHTS INTERN** / May 2014 – Aug. 2014  
• Perseus Books Group – Boston, MA  
• Coordinated permissions internationally; copywriting.

**BOOK PRODUCTION INTERN** / Jan. 2014 – Apr. 2014  
• Appalachian Mountain Club Books – Boston, MA  
• Designed and typeset books, conducted photo research.

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## SOCIAL MEDIA

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-  bookedclub.com  
BLOG
-  chelsealynroden.com  
WEBSITE
-  linkedin.com/in/chelsealynroden  
LINKEDIN
-  @bookedclub  
INSTAGRAM
-  goodreads.com/digitalCLR  
GOODREADS
-  @chelslynro  
TWITTER

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## AWARDS

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**DEAN'S SCHOLARSHIP**  
Emerson College

**NOMINATION FOR  
OUTSTANDING  
WEBSITE DESIGN**  
2015 Evvy Awards

**PARTNER OF THE QUARTER  
SPRING 2015**  
Starbucks Coffee Company

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## REFERENCES

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**KALINA INGHAM**  
Permissions Manager at  
Macmillan Education  
kalina.ingham@macmillan.com

**RUSSELL Ó RÍAGÁIN**  
Managing Editor  
at Transcultural Studies Journal  
russell.oriagain@gmail.com

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## EDUCATION

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- UNIVERSITÄT HEIDELBERG** – HEIDELBERG, GERMANY
  - M.A. English Literature and Linguistics / 2016 – 2018
  - GPA 1.1, Thesis: *The Composite Works of Kendrick Lamar*
- HARVARD LAW SCHOOL** – CAMBRIDGE, MA, USA
  - CopyrightX Course, Certificate of Completion / 2017
- EMERSON COLLEGE** – BOSTON, MA, USA
  - B.A. Writing, Literature, and Publishing / 2011 – 2014
  - GPA 3.8, Dean's Scholarship, Summa Cum Laude
- KASTEEL WELL** – WELL, NETHERLANDS
  - Study Abroad Program / Fall 2012
- HOOVER HIGH SCHOOL** – NORTH CANTON, OH
  - Journalism, English, Music and Art / 2007 – 2011
  - GPA 4.4, Summa Cum Laude Speaker for the Arts
- NORTH CANTON MIDDLE SCHOOL** – CANTON, OH
  - Honors Student / 2004 – 2007
- PORTAGE MONTESSORI SCHOOL** – CANTON, OH
  - Primary School / 1999 – 2004

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## ADDITIONAL EXPERIENCE

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- BOOKED CLUB** – HEIDELBERG, GERMANY
  - Travel Blogger and Book Reviewer / Oct. 2018 – Present
- DIGITAL CLR PHOTOGRAPHY** – BOSTON, MA
  - Self-Employed Portrait Photographer / Jun. 2011 – 2016
- STARBUCKS COFFEE COMPANY** – BOSTON, MA
  - Partner and Barista Trainer / Sept. 2013 – Jul. 2015

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## SKILLS

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Graphic Design



Photo Editing



Apple / PC



Google / Dropbox



Microsoft Office



Prioritizing

- Creating workflows, training coworkers on new systems
- Collaborating remotely, going the distance from a distance
- Social media curation and basic HTML/CSS coding